

NOTICE OF ANNUAL MEETING
of
The Mercer County Public Building Commission

Meeting Date: December 9, 2015

Meeting Time: 7:00 PM

Meeting Location: Mercer County Jail Annex Building
1006 SW 3rd Street, Aledo, Illinois 61231

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Seating of new board member, if any
4. Approval of Agenda
5. Public Comment
6. Approval of the minutes of the previous meeting
7. Treasurer's Report
8. Approval of Bills
9. Old Business
 - A. Update on Amounts Owed by County – *Joe Vann and Bruce DeLashmit*
 - B. Update on Courthouse Leases with County – *Karla Steele*
 - C. Update on and /or approval of Repairs and Maintenance
10. New Business
 - A. Approve Changes to Bylaws – *Karla Steele*
 - B. Approve of Engaging Auditor for 2014-2015 Audit – *Karla Steele*
 - C. Approval of 2016 Amended Budget
11. County Board Chairman's report
12. Sheriff's report
13. Election and Compensation of Officers
 - A. Elect Chairman, Vice Chairman, and Secretary/Treasurer
 - B. Approve amount of compensation for Secretary/Treasurer
 - C. Authorize Chairman and Vice Chairman to conduct business with any and all banks holding debt of the Commission and with any other entities or individuals and to sign documents on behalf of the Commission in all matters that are within the scope of such officer's duties
14. Set date and time for 2016 regular meetings
 - A. March 9, 2016 at 6:00 p.m.
 - B. June 8, 2016 at 6:00 p.m.
 - C. September 14, 2016 at 6:00 p.m.
 - D. December 14, 2016 at 6:00 p.m.
15. Adjournment