

NOTICE OF ANNUAL MEETING
of
The Mercer County Public Building Commission

Meeting Date: December 11, 2019

Meeting Time: 6:00 PM

Meeting Location: Mercer County Jail Annex Building
1006 SW 3rd Street, Aledo, Illinois 61231

Meeting Agenda:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Approval of the minutes of the previous meeting
6. Treasurer's Report
7. Approval of Bills
8. Old Business
 - A. Update on and /or approval of Repairs and Maintenance
9. New Business
 - A. Approve of Engaging Auditor for 2018-2019 Audit – *Karla Steele*
 - B. Energy studies for Jail, Courthouse and Annex
 - C. Courtroom Study
 - D. Discussion of 2020 Budget
10. County Administrator report
11. Sheriff's report
12. Election and Compensation of Officers
 - A. Elect Chairman, Vice Chairman, Secretary and Treasurer
 - B. Approve amount of compensation for Secretary and Treasurer
 - C. Authorize Chairman and Vice Chairman to conduct business with any and all banks holding debt of the Commission and with any other entities or individuals and to sign documents on behalf of the Commission in all matters that are within the scope of such officer's duties.
13. Set date and time for 2020 regular meetings
 - A. March 11, 2020 at 6:00 p.m.
 - B. June 10, 2020 at 6:00 p.m.
 - C. September 9, 2020 at 6:00 p.m.
 - D. December 9, 2020 at 6:00 p.m.
14. Adjournment