

**NOTICE OF ANNUAL MEETING**  
**of**  
**The Mercer County Public Building Commission**

Meeting Date: December 13, 2017

Meeting Time: 6:00 PM

Meeting Location: Mercer County Jail Annex Building  
1006 SW 3<sup>rd</sup> Street, Aledo, Illinois 61231

**Meeting Agenda:**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Approval of the minutes of the previous meeting
6. Treasurer's Report
7. Approval of Bills
8. Old Business
  - A. Update on and /or approval of Repairs and Maintenance
  - B. Discussion of new projects for Courthouse / IT improvements
9. New Business
  - A. Approve of Engaging Auditor for 2016-2017 Audit – *Karla Steele*
  - B. Approval of 2018 Amended Budget
  - C. Approve Repayment Agreement with the County – *Karla Steele*
  - D. Approval for construction of storage mezzanine / Jail Annex
10. County Board Chairman's report
11. Sheriff's report
12. Election and Compensation of Officers
  - A. Elect Chairman, Vice Chairman, and Secretary/Treasurer
  - B. Approve amount of compensation for Secretary/Treasurer
  - C. Authorize Chairman and Vice Chairman to conduct business with any and all banks holding debt of the Commission and with any other entities or individuals and to sign documents on behalf of the Commission in all matters that are within the scope of such officer's duties
13. Set date and time for 2016 regular meetings
  - A. March 14, 2018 at 6:00 p.m.
  - B. June 13, 2018 at 6:00 p.m.
  - C. September 12, 2018 at 6:00 p.m.
  - D. December 12, 2018 at 6:00 p.m.
14. Adjournment